



WHITERIVER UNIFIED SCHOOL

DISTRICT NO. 20

**Guidance for Safe and Healthy  
In-Person Learning**

The Centers for Disease Control and Prevention (CDC), Arizona Department of Health Services (ADHS) and the Arizona Department of Education understand the importance of children returning to in-person learning; this operational guidance is based in recommendations from the three entities, replaces the previous Return to Learning Plan and will be implemented within the Whiteriver Unified School District for the 2022-2023 school year.

## TABLE OF CONTENTS

School and District Operations .....	2
Staffing Assignments .....	2
Training and Communication .....	3
In-Person Learning for All Students .....	3
Bus Transportation .....	3
Trips and Activities .....	4
Athletics and Extra Curricular Activities .....	4
Mitigation Expectations.....	5
Procedures for COVID19 Symptoms or Positive Test .....	5
COVID19 Vaccinations .....	7
Mandatory Reporting .....	7
Reporting and Notification .....	8
Emergency Mitigation Procedures .....	9
Appendix A: Commitment to Safe Work Environment .....	10
Appendix B: CDC Guide for Cleaning and Disinfecting .....	11
Appendix C: Notification Letters .....	12

## **Operational Guidance for Safe and Healthy In-Person Learning**

The Centers for Disease Control and Prevention (CDC), Arizona Department of Health Services (ADHS) and the Arizona Department of Education understand the importance of children returning to in-person learning; this operational guidance is based in recommendations from the three entities, replaces the previous Return to Learning Plan and will be implemented within the Whiteriver Unified School District for the 2022-2023 school year.

WUSD, working with local and state health officials (WMAT Emergency Operations Committee, local Indian Health Services Staff, and Navapache County Health Director, AZ Health Directors) will monitor local community health to determine the need for revisions to the guidance.

### **School and District Operations**

Schools and district departments will be open to the public and resume normal business hours and routines.

All district staff will be required to sign a Commitment to Safe Work Environment (Appendix A) which outline the District's expectation regarding self-screening, staying home if sick, vaccinations and reporting illness.

### **Staffing Assignments**

At the district level, the superintendent and public information officer (PIO) will coordinate all messages to students, parents, staff, and the community regarding COVID-19-related information. The WUSD Wellness Subcommittee will ensure that each site has posters with messaging on handwashing and covering of coughs and sneezes located throughout, along with posters at site entrances reminding individuals not to enter if sick.

At each school or site, a site administrator or designee will coordinate implementation of the protocols.

At each school or site, the lead custodian will coordinate implementation of cleaning protocols, including ensuring that sufficient cleaning supplies are available to custodial staff and, as appropriate, students and staff.

At each school, the site administrator, the school CNA, or other designee will communicate any reported case of COVID-19 among the school population to the superintendent, and inform the superintendent if absences of students and staff on any given day are above 25%, or if there appears to be a cluster of respiratory-related illnesses.

The Exceptional Student Services Director will coordinate with site-based case managers to ensure that the needs of special education students and students with special needs are being met in the context of implementation of these safety protocols.

In conjunction with district administration, athletic directors and coaches will develop protocols that incorporate applicable Arizona Interscholastic Association (AIA) and CDC recommendations for athletic activities.

### **Training and Communication**

At each school site, Certified Nursing Assistants and the site Principal will be the designated COVID-19 points of contact, which will be communicated to parents prior

to the first day of school. These staff members will be responsible for answering parent questions regarding implementation of COVID-19 protocols.

#### Training

Prior to students returning to campus, all staff will be trained on implementation of these protocols. Training will include proper use of PPE and supplies; cleaning and disinfecting; and other measures.

#### Communication

Prior to students returning to campus, parents will be directed to review a copy of the portions of these protocols that relate to students and visitors on the district or school website. As part of this process, the district will send communication to all parents that outlines the symptoms for which parents must screen each morning, as well as the expectation that students will not be sent to school or placed on the bus if they are exhibiting any symptoms.

### **In-Person Learning for All Students**

All students will attend school in-person. There will be no option for virtual learning. Schools will monitor student attendance and work with parents of students in quarantine or if student is experiencing prolonged COVID-19 related illness. Local health officials will be consulted for guidance when necessary.

#### Nonessential Visitors and Volunteers

Schools and district departments may allow nonessential visitors and volunteers as per normal operational procedures. Volunteers may be asked to sign the Commitment to Safe Work Environment letter.

#### Social Distancing

Social distancing protocols may be relaxed; it is recommended however not required. Staff members will continue to educate and regularly remind students to maintain at least 6 feet of distance between individuals at all times possible during low and moderate transmission. Classes may cohort as possible and deemed necessary. Increased social interaction among classes is permissible.

#### Drop-off/Pick-up procedures

Schools may schedule single drop-off/pick-up window for all families.

#### Communal Spaces

*Playgrounds*-There are no COVID-related restrictions for playground use and disinfection of the playground equipment between use is not necessary. Staff should encourage students to wash their hands after playground use.

*Lunch rooms*-Schools may return to normal lunch time schedules and routines. Staff should encourage student to wash their hands before eating lunch.

### **Bus Transportation**

Face masks will be recommended for staff and students riding bus/district transportation. Assigned seats and bus monitors will be implemented when possible.

### **Trips and Activities**

There are not COVID-related restrictions for school trips and activities, including student fundraising activities. Masking is recommended for indoor activities however it is not required. Schools may schedule parent meetings and public events as usual.

**In the event of an outbreak or high level of transmission in the community, activities may be limited or temporarily stopped at the recommendation of public health officials. The superintendent, in consultation with health officials will make the decision.**

### **Athletics and Extra Curricular Activities**

Sports are allowed at all grade levels. The following guidelines will be enforced:

1. The school Health Aide will be responsible for keeping record of vaccination and testing as reported by parents and/or public health officials.
2. Indoor sports (volleyball, chess, cheer): masks are recommended during practice, contests and travel.
3. Outdoor sports (football, cross country, cheer): masks are not required on the field however are recommended while on the sidelines, and during travel.
4. Regular weekly testing will be available for all athletes and coaches.
5. Athletes and coaches will wash their hands before and after practice and competitions.
6. Equipment will be clean and disinfected daily.
7. Water bottles are not to be shared.
8. Hand sanitizer will be available.
9. Practice facilities will be closed to the public.
10. There will be no capacity restrictions at home games; masks are recommended for indoor events.
11. Coaches and the Athletic Director are responsible for ensuring that all guidelines are followed.

### **Mitigation Expectations**

*Masking, Handwashing, Self-Screening*-WUSD recommends the wearing of facial masks for staff, students, and visitors. Frequent handwashing will be encouraged and hand sanitizer will be provided. Self-screening for fever is recommended before arriving to school for all students and staff. Staff and students are encouraged to stay home and get tested for COVID-19 if experiencing symptoms; also, masking is strongly encouraged until symptoms subside. Masks may be available on a limited basis, students and staff are responsible for providing their own mask.

*Symptomatic and Extracurricular Activity Testing*-Students and staff who may be feeling ill or had a recent exposure may be tested as well as sports teams and other groups who may travel during the year may be tested before or after travel.

Known Symptoms: People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Fatigue
- Headache
- Chills
- Sore throat
- Congestion or runny nose
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

\*\*\*This list does not include all possible symptoms.

What is the test? If a student or staff member is symptomatic or part of a group that is designated for testing, with consent, the student or staff member will receive a free BinaxNOW rapid test for the COVID-19 virus. Collecting a specimen for testing involves using a swab, similar to a Q-Tip, placed inside the tip of the nose. A school staff member who has been trained to use this test will collect the specimen and a trained COVID-19 test administrator will oversee the process.

Test results will be made available to the parent/guardian who signs the consent form. Results will be provided to the staff member or parent/guardian within 24 hours of the test. This program is entirely optional for students and staff, although we hope you choose to have the test to keep our schools as healthy & safe as possible. The tests are being offered in addition to existing safety protocols such as recommended mask-wearing, social distancing, and frequent disinfection of surfaces.

- If a student or staff member tests positive, the student or staff member will be moved to a room away from other students and staff and transportation home will be arranged. A letter will be issued detailing quarantine and return dates.
- If a student or staff member tests negative, the virus was not found in the specimen tested and student or staff member may continue to attend school without interruption. If your child tests negative but has symptoms of COVID-19, or if you have concerns about your child's exposure to COVID-19, you should call your child's doctor, a licensed medical authority, or your local health department.

#### **Procedures for COVID19 Symptoms or Positive Employee or Student**

If a person becomes sick with COVID-19 symptoms or reports a positive COVID-19 test, the procedures listed below will be followed:

1. If staff or as student have symptoms of or test positive for COVID19, they must stay home and immediately report the situation to their immediate supervisor ONLY; parents should report the information to school staff. Confidentiality must be maintained to the greatest extent possible. Staff will need to provide information about their presence at any district facility during the 48 hours prior to the onset of symptoms and/or positive test.
2. Staff/student must also immediately inform their supervisor/school staff if they have been ordered to self-quarantine by health authorities or their doctor due to exposure to someone else with symptoms or a positive test. They should not report to work/school. Again, this information must be kept confidential.

3. If an employee or student develops COVID-19 symptoms at work/school, the employee/student is isolated and arrangements are made for safe transport home. If the employee/student appears to be in medical distress, call 911. Use of PPE, open windows, and appropriate sanitization of vehicle following transport is required.
4. Site supervisor or local health staff will begin to determine which other employees or students have had “close contact” with the individual so as to make informed decisions regarding next steps. The Center for Disease Control defines “close contact” as someone who was within six (6) feet of an infected person for at least 15 cumulative minutes starting from two (2) days before illness onset (or, for asymptomatic patients, two (2) days prior to specimen collection until the time the patient is isolated. (An employee must not be discriminated against for having COVID-19 or refusing to answer questions regarding their possible exposure, diagnosis, or symptoms of COVID-19. If the individual is unwilling or unable to participate in the interview, operate under the presumption that there is a possible COVID-19 exposure.)
5. Assess possible exposure
  - a. Assess who may have had contact with the individual in the two days prior to symptoms or specimen collection; and
  - b. Assess which district sites may need to be sanitized or temporarily closed. If it has been confirmed that an infected individual was in the workplace, close off any areas that were exposed for a prolonged period. Wait 24 hours before cleaning and disinfecting those areas. During that time, if feasible, open windows or outside doors to increase air circulation. After 24 hours, thoroughly clean and disinfect all surfaces in the area, per CDC guidelines. (See Appendix C)
6. Determine whether other employees or students may have been exposed to the symptomatic individual within 6 feet and for a prolonged period of time (typically longer than 15 minutes). If so, notify those individuals (or, in the case of students, their parents) of the potential exposure. DO NOT disclose the name of the individual who has become sick. Notification should recommend that exposed individuals monitor their health closely, contact their health care provider if possible, and self-quarantine if any symptoms develop. (See Appendix D)
7. Determine who should receive notice of potential COVID-19 close contact exposure and follow CDC guidance:
  - a. Fully vaccinated individuals not experiencing symptoms do not have to quarantine and may continue to attend work and school. Individual should monitor for symptoms for 5 days, wear a mask and get tested if symptoms develop.
  - b. Individuals whom have had COVID19 in the past 90 days do not need to quarantine regardless of vaccination status and may continue to attend work and school. Individual should monitor for symptoms for 5 days, wear a mask and get tested if symptoms develop.
  - c. Unvaccinated individuals must quarantine for 5 days from date of last close contact regardless symptoms. Individual should monitor for symptoms for 5 days, wear a mask and get tested if symptoms develop.

8. All information collected by site supervisor or local health staff during the interview should be maintained in a separate employee medical file and not in the employee's personnel file.
9. The district may assign the individual telework if that is a possibility otherwise the employee may use personal leave. Students will be excused from school for illness if the school is properly notified.
10. Under mandatory OSHA rules in 29 CFR part 1904, employers are required to record work-related cases of COVID-19 illness on OSHA's Form 300 logs if the following requirements are met: (1) the case is a confirmed case of COVID-19; (2) the case is work-related (as defined by 29 CFR 1904.5); and (3) the case involves one or more relevant recording criteria (set forth in 29 CFR 1904.7) (e.g., medical treatment, days away from work). Employers must follow the requirements in 29 CFR part 1904 when reporting COVID-19 fatalities and hospitalizations to OSHA.
11. Employees or students who have developed COVID-19 symptoms or had a positive COVID-19 test may return to the site when one of the following has occurred:
  - a. 5 day isolation is complete, fever free for 24 hours, other symptoms have improved **OR**
  - b. Symptoms did not improve after 5 days, 10 day isolation is complete, fever free for 24 hours, other symptoms have improved **OR**
  - c. Towards the end of the 5 day isolation period, fever free for 24 hours and a negative antigen test result.

In all cases, individuals should wear a face mask until day 10.

### **COVID19 Vaccinations**

Per recommendation from the CDC and our Tribal and IHS partners, WUSD strongly encourages staff and students eligible for the COVID19 vaccination receive the vaccination. The benefits of being vaccinated include:

- Helps keep students and their families safe;
- Helps students stay safe during their school day;
- Help athletes stay safe;
- Safer opportunities to participate in school activities and field trips;
- No need to quarantine after COVID19 exposure or positive pool test (if symptom-free)
- Decreases the likelihood of school absenteeism

### **Mandatory Reporting**

According to the Arizona Attorney General, a school district is not required to report a possible COVID-19 infection to health authorities under A.R.S. § 36-621.2 A district may report a case of COVID-19 to the appropriate board of health or the Arizona Department of Health. In doing so, the district should evaluate whether the disclosure falls under the emergency health and safety exception under FERPA.<sup>3</sup>

The Arizona Department of Health Services (ADHS) has recommended that districts report known cases to the county health department.



## Reporting and Notification

The Americans with Disabilities Act (“ADA”), Family Educational Rights and Privacy Act (“FERPA”), and the Health Insurance Portability and Accountability Act (“HIPAA”) should be considered in any district disclosure of possible COVID-19 infection. In each instance, a district should maintain all information as a confidential medical record and should only disclose relevant non-identifying information to those individuals that the district is permitted to provide notice.

### Notifying Co-Workers and the Public

If an employer receives notification that an employee, contractor, volunteer, or other individual working on a district’s site has a confirmed COVID-19 infection, the CDC recommends that the employer “inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain the confidentiality of the affected individual as required by the Americans with Disabilities Act (ADA). The fellow employees should then self-monitor for symptoms (i.e., fever, cough, or shortness of breath).”

Similarly, a district may notify its community that they may have been exposed to COVID-19 through their interactions with the district. The same procedure can apply for a contractor, volunteer, or other individual associated with a district. The district must maintain confidentiality at all times, and is prohibited from providing any information that would identify the affected individual. If the individual involved is a subcontractor or employed by another entity, the district should also inform their employer immediately.

### Notification if the Individual is a Student or Parent

A student’s possible exposure to COVID-19 should be treated as a student record subject to FERPA. Specifically, the Arizona Attorney General suggests “given the current health emergency, [educational institutions] should apply the FERPA/HIPAA exceptions and disclose sufficient information related to positive COVID-19 cases so those potentially affected students, staff, visitors, etc. can self-monitor and potentially self-quarantine. At a minimum, [educational institutions] should disclose information identifying the [district sites] frequented by the infected student during the incubation period and/or while exhibiting symptoms . . . Further, warning other students, parents of students, school staff, and others about potential contact with an affected student is appropriate when, as here, those persons’ knowledge is “necessary to protect the health or safety of the student or other individuals.”

Therefore, if a student has suspected COVID-19 exposure, it is appropriate to notify “appropriate parties” of possible exposure. **The media is not an “appropriate party.** The district may also provide notice to appropriate parties if a parent, sibling, or other member of the student’s household has a suspected COVID-19 exposure so they may self-monitor and self-quarantine.

Notifications must not disclose any personally identifiable information about the individual unless a FERPA exception applies.

### Notification Basics

- The notice must not contain personally identifying information;
- The notice should only include non-identifying information that is relevant to allow those with potential exposure to self-monitor and self-quarantine;
- Only provide the notice to “appropriate parties;”

- The district may inform appropriate health office as long as it complies with applicable privacy laws;
- The notification should include information about the district sites frequented by the individual during the incubation period and while exhibiting symptoms;
- The notification should include information on what the district is doing in regards to industrial hygiene, including whether the site will be closed and for how long; and
- The notification should encourage those individuals that may have been exposed to COVID-19 to self-monitor for symptoms and to self-quarantine if appropriate.

### **Emergency Mitigation Procedures**

In the event that community health becomes threatened and tribal, community health and medical partners recommend restrictions and/or more restrictive mitigation strategies the following may be considered:

- Mandatory mask wearing for all students and staff;
- Hourly handwashing;
- Mandatory social distancing;
- Mandatory cohorting;
- Increased disinfecting and sanitizing;
- Staggered schedules;
- Online or hybrid learning options;
- Restricted student activities;
- Partial or full building closure;
- Additional recommendations as per health officials or the CDC.

**The superintendent, in consultation with health officials and the Governing Board will implement necessary emergency mitigation procedures.**

# Appendix A: 2022-2023 Commitment to Safe Work Environment Staff Letter



## Whiteriver Unified School District No. 20

P.O. Box 190 Whiteriver, AZ 85941  
(928) 358-5800, Fax: 358-5801

Leeann Lacapa, Superintendent

Bernadine Mitchell, Executive Assistant

Dear Whiteriver Unified Employees,

As we prepare for the 2022-2023 school year, we must still be mindful of the presence of COVID19 in our community, this requires us to demonstrate a commitment to a safe work environment for staff and a safe learning environment for students.

For the duration of the 2022-2023 school year, all employees will perform regular job duties on-site and all students will attend school in-person. In order to maintain a healthy and safe work environment for staff and students, all employees commit to:

- Daily self-screening for fever and other COVID-19 like symptoms;
- Staying home if ill;
- Frequent handwashing;
- Regular cleaning of your workspace;
- Masking is recommended, not required however if you feel sick you should wear a mask;
- Reporting to your supervisor a COVID-19 positive test or notification from health officials to quarantine;
- The CDC and our Tribal and IHS partners, WUSD strongly encourages staff and students eligible for the COVID19 vaccination receive the vaccination.

We are committed to the safety and well-being of all staff members, students, and community. Failure to follow the safety requirements listed above may lead to progressive disciplinary action.

The WUSD expectation is that during the 2022-2023, all of us will continue to put forth our best efforts in support of WUSD and students, while also maintaining safe and healthy practices.

Please sign a Commitment to Safe Work Environment by August 12, 2022.

Thank you for your efforts on behalf of the District.

Leeann Lacapa, WUSD Superintendent

### COMMITMENT TO SAFE WORK ENVIRONMENT:

Please sign below acknowledging that you have thoroughly read the commitment to safe work environment requirements listed above and understand the expectations that are in place to keep co-workers and students safe for the duration of the 2021-2023 School Year.

\_\_\_\_\_  
Employee's Name

\_\_\_\_\_  
Employee's Department/Job Title

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

# GUIDANCE FOR CLEANING & DISINFECTING

## PUBLIC SPACES, WORKPLACES, BUSINESSES, SCHOOLS, AND HOMES



SCAN HERE FOR MORE INFORMATION

### 1 DEVELOP YOUR PLAN

**DETERMINE WHAT NEEDS TO BE CLEANED.** Areas unoccupied for 7 or more days need only routine cleaning. Maintain existing cleaning practices for outdoor areas.

**DETERMINE HOW AREAS WILL BE DISINFECTED.** Consider the type of surface and how often the surface is touched. Prioritize disinfecting frequently touched surfaces.

**CONSIDER THE RESOURCES AND EQUIPMENT NEEDED.** Keep in mind the availability of cleaning products and personal protective equipment (PPE) appropriate for cleaners and disinfectants.

Follow guidance from state, tribal, local, and territorial authorities.

### 2 IMPLEMENT

**CLEAN VISIBLY DIRTY SURFACES WITH SOAP AND WATER** prior to disinfection.

**USE THE APPROPRIATE CLEANING OR DISINFECTANT PRODUCT.** Use an EPA-approved disinfectant against COVID-19, and read the label to make sure it meets your needs.

**ALWAYS FOLLOW THE DIRECTIONS ON THE LABEL.** The label will include safety information and application instructions. Keep disinfectants out of the reach of children.

### 3 MAINTAIN AND REVISE

**CONTINUE ROUTINE CLEANING AND DISINFECTION.** Continue or revise your plan based upon appropriate disinfectant and PPE availability. Dirty surfaces should be cleaned with soap and water prior to disinfection. Routinely disinfect frequently touched surfaces at least daily.

**MAINTAIN SAFE PRACTICES** such as frequent handwashing, using cloth face coverings, and staying home if you are sick.

**CONTINUE PRACTICES THAT REDUCE THE POTENTIAL FOR EXPOSURE.** Maintain social distancing, staying six feet away from others. Reduce sharing of common spaces and frequently touched objects.

For more information, please visit [CORONAVIRUS.GOV](https://www.cdc.gov/coronavirus)

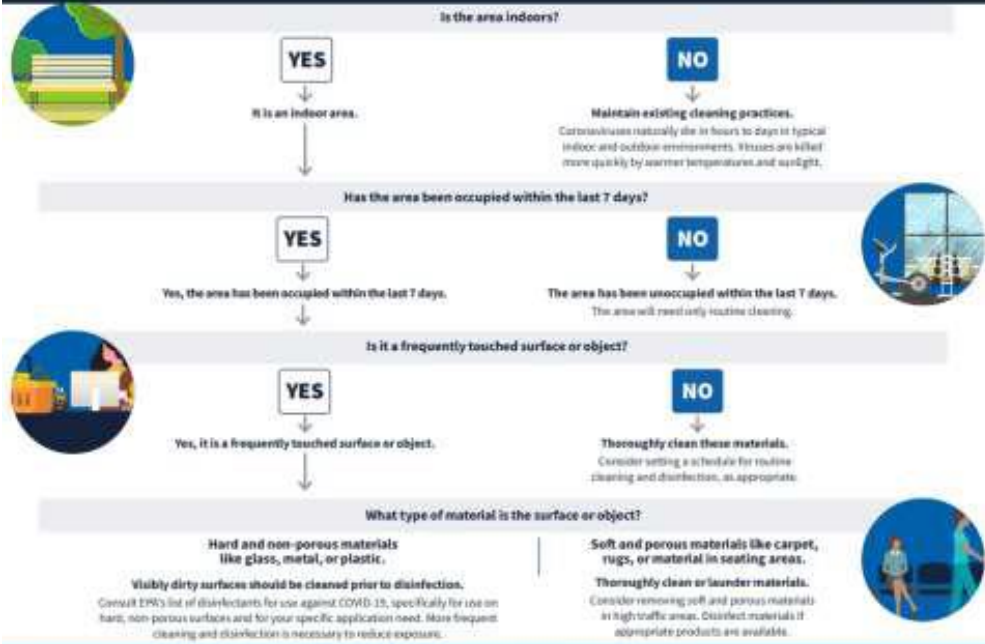


11/20/2020 11:20:11 AM

### MAKING YOUR PLAN TO CLEAN AND DISINFECT

Cleaning with soap and water removes germs, dirt, and impurities from surfaces. It lowers the risk of spreading infection.

Disinfecting kills germs on surfaces. By killing germs on a surface after cleaning, it can further lower the risk of spreading infection.



## Appendix D: Notification Letters

### Exposure/Close Contact



## Whiteriver Unified School District No. 20

P.O. Box 190 Whiteriver, AZ 85941  
(928) 358-5800, Fax: 358-5801

Leeann Lacapa, Superintendent

Bernadine Mitchell, Executive Assistant

Dear Staff Member,

\_\_\_\_\_ would like to notify you that you were in direct contact with an individual on the who has tested positive for COVID-19. Our school community takes the health and safety of our staff and students very seriously, and we would like to notify you of the next steps for you. These guidelines are in concordance with the Center for Disease Control (CDC) and the White Mountain Apache Tribal Law. Please be aware, that based on the health and school privacy laws, HIPAA and FERPA, we will not be sharing the specific names of individuals during our guidance.

- 1. If you are fully vaccinated (10 days after your second Moderna or Pfizer vaccine or 14 days after your Johnson and Johnson vaccine), based on the CDC guidelines, you are not required to quarantine or be tested as long as you remain without symptoms.**
  - a. Should you develop symptoms, please immediately quarantine and access care for further testing.
  - b. The Health Aide is available to test any individual, including non-tribal members who are in the school community.
  - c. IHS is also willing to test anyone who is vaccinated but would still desire testing.
- 2. If you are not fully vaccinated, you are now to quarantine for 5 days until \_\_\_\_\_.**

You should not leave the home unless you are accessing medical care.

  - a. All unvaccinated staff who are exposed will be required to stay home from school for 5 days, regardless of your test result.
  - b. IHS will also be notifying you of your exposure and quarantine status.
- 3. Follow up testing will occur in the Health Office after exposure for those without symptoms, as this is the proper window to determine if someone is infected or immediately on the development of new symptoms consistent with COVID-19 (e.g. runny nose, cough, body aches, fever, etc.)**
  - a. You do not need to go to IHS for testing unless you are ill and require medical attention, or are directed to by IHS staff.
  - b. You have the right to refuse testing, however it is recommended to further determine if any other household members or community contacts should be tested.
4. As a school community, we will determine whether your work will be virtual or in-person for the next 5 days. Please communicate with your supervisor in regards to this. This will be determined on a case-by-case basis.
5. We will continue to update staff through this process; please monitor all communication including phone calls, emails, text messages, and social media for further updates.

Thank you for your cooperation in this process. We recognize that this can be an anxious time for students, families, and staff, and we are eager to ensure that our students and staff stay safe and healthy during this time.

Sincerely,

|

Principal

Student Positive Test



**Whiteriver Unified School District No. 20**

P.O. Box 190 Whiteriver, AZ 85941  
(928) 358-5800, Fax: 358-5801

Leeann Lacapa, Superintendent

Bernadine Mitchell, Executive Assistant

{Date}

Dear Parent/Guardian,

**Your child presented symptoms of COVID19 and was tested on \_\_\_\_\_.** We would like to notify you that your child tested positive for COVID-19. Our school community takes the health and safety of our students and staff very seriously, and we would like to notify you of the next steps for your child. These guidelines are in concordance with the Center for Disease Control (CDC) and the White Mountain Apache Tribal Law. Please be aware, that based on the health and school privacy laws, HIPAA and FERPA, we will not be sharing the specific names of individuals during our guidance.

1. Your student does not have to report to IHS for additional testing. The contact tracing team will be notified and they will reach out to you for follow-up care.
2. Your student is to quarantine at home for 5 days until \_\_\_\_\_ and should not leave the home unless it is to access medical care.
3. Your student may return to school on \_\_\_\_\_ or when released by CHR. Bring a copy of your quarantine letter with you when you return to school.
4. We will continue to update families through this process; please monitor all communication including phone calls, emails, text messages, and social media for further updates.

Thank you for your cooperation in this process. We recognize that this can be an anxious time for students, families, and staff, and we are eager to ensure that our students and staff stay safe and healthy during this time.

Sincerely,

School Principal

Staff Member Postive Test



## Whiteriver Unified School District No. 20

P.O. Box 190 Whiteriver, AZ 85941  
(928) 358-5800, Fax: 358-5801

Leeann Lacapa, Superintendent

Bernadine Mitchell, Executive Assistant

---

{Date}

Dear Staff Member,

**You tested positive for COVID19 on \_\_\_\_\_.** Our school community takes the health and safety of our students and staff very seriously, and we would like to notify you of the next steps for your child. These guidelines are in concordance with the Center for Disease Control (CDC) and the White Mountain Apache Tribal Law. Please be aware, that based on the health and school privacy laws, HIPAA and FERPA, we will not be sharing the specific names of individuals during our guidance.

- 1. You do not have to report to IHS for additional testing. The contact tracing team will be notified and they will reach out to you for follow-up care.**
- 2. You are now to quarantine at home for 5 days until \_\_\_\_\_.** You should not leave the home unless it is to access medical care.
- 3. You may return to work on \_\_\_\_\_ or when released by CHR.** Bring a copy of your quarantine letter with you when you return to school.
- 4. We will continue to update families through this process; please monitor all communication including phone calls, emails, text messages, and social media for further updates.**

Thank you for your cooperation in this process. We recognize that this can be an anxious time for students, families, and staff, and we are eager to ensure that our students and staff stay safe and healthy during this time.

Sincerely,

School Principal