



MARY V. RILEY  
SEVEN MILE ELEMENTARY SCHOOL  
WHITERIVER UNIFIED SCHOOL DISTRICT #20

*"Nothing is Impossible—*

*The Power is in Your Hands"*

*Deo hati' nyee dah—*

*Binalwedí dawaniitigan ye sine'*

**PARENT-STUDENT  
HANDBOOK  
2024-2025**

# CONTACT INFORMATION

**Seven Mile Elementary School**  
**P.O. Box 190 (2005 Fort Apache Rd.)**  
**Whiteriver, AZ 85941**

Phone: (928) 358-5670

Fax: (928) 358-5671

[www.wusd.us](http://www.wusd.us)

**Mrs. Misty Cook-Goseyun, *Principal***

**Mrs. Susana Taylor, *School Improvement Specialist***

**Mr. Tyron Massey, *Secretary***

**Mrs. Jessica Roberts, *Student Data Coordinator***

**Mrs. Decora Clay, *Community Advocate***

**Ms. D'Yani Evanston, *Medical Assistant***

## **SCHOOL HOURS**

### **Office Hours**

7:30am – 5:00pm

### **Teacher Hours**

8:00am – 4:00pm

### **Student Hours**

Monday through Thursday 8:45am – 3:45pm

Drop off and Breakfast – 8:30—8:45am

## **A Message from the Principal**

**Hello MVR Seven Mile Elementary Parents and Students,**

**Welcome to a new school year! I am very excited to continue as your principal and am committed to providing our students with the best education possible. Everyone at SME will continue working with all parents and community members to ensure we are on a common path towards excellence!**

**Remember, “Change is the only Constant in the Universe”. Change can be challenging, but as we move forward together with a positive attitude, commitment to do what’s best for the children and support each other as we accomplish wonderful things, we will be SUCCESSFUL!**

**The staff at Seven Mile have been planning for the upcoming year and working hard to provide the best instruction possible. We all care about our students greatly and will strive to do our best for them.**

**I encourage each of you to familiarize yourself with the guidelines regarding continuing safety protocols, daily schedules, attendance, cell phones, and the dress code. I am excited about starting school, and can’t wait to work with you.**

**Have a wonderful year!**

**Regards,**

**Misty Cook-Goseyun  
Principal**

# Table of Contents

## **A. School Corner—Page 6**

Vision—Mission

Kids @ Hope

Alcohol & Drug—Free Zone

SME Staff

Bell Schedule

Attendance Policy

Visitors Policy

Transportation

Change of Destination

Dress Code

Health Office

Nutrition/Wellness

District Calendar

## **B. Academic Corner—Page 20**

Curriculum

Testing

Grading System

Report Cards/ Progress Report

Parent/Teacher Conference

## **B. Academic Corner** *(cont.)*

Awards and Recognition

PBIS

## **C. Parents' Corner –Page 28**

Student Athletes

FERPA

Parents' Right to Know

Behavior

Weapons Policy

Controlled Substance Policy

Social Media

Cellphone Policy

Newsletter

Picture Day

PAC

Board Meetings

Parent Volunteers

Parent - Student Handbook Contract

## Vision—Mission

### Vision:

Seven Mile Elementary School will be a safe, orderly, and child-centered school that exists for children, parents, and the community.

Seven Mile's highly qualified staff will utilize data-driven, research-based effective curriculum and instruction to enable students to meet and exceed academic standards and behavioral expectations.

In collaboration with parents and community, Seven Mile staff will model to develop well rounded, productive, and responsible members of society who respect themselves, fellow students, staff, and others.

We also encourage and promote a sense of **PRIDE** in all of our students.

It is our vision that all students at Seven Mile Elementary can achieve their dreams and that their Wildcat Pride can give them the power to do just that! We are Wildcat **STRONG!**

## WILDCAT

- Positive Attitude**
- Respect**
- Inviting Environment**
- Doorway to the Future**
- Excellence in Academics**



**Mission:**

The Mission of Seven Mile Elementary School is to provide an atmosphere where all children are capable of success in both learning and life, no exceptions.

**Doo hati' nyee dah - Binalwodi' dawaniligan ye sine'**

**"Nothing is impossible – the power is in your hands."**





## Kids @ Hope

Whiteriver Unified School District (WUSD) is a district of HOPE using the Kids at Hope framework. Here are the Kids at Hope pledges we will use this year:

### Student's Pledge:

I am a Kid at Hope.  
I am talented, smart  
and capable of success.  
I have dreams for the future  
and I will climb to reach those  
goals and dreams every day.



### Parent's Pledge:

I am an anchor parent.  
I believe that my child is talented,  
Smart and capable of success.  
I am committed to helping my child  
reach their goals and dreams.  
I believe that my child will succeed.  
NO EXCEPTIONS!





## Kids @ Hope

At the same time teachers will be Treasure Hunters who believe and model that ALL children are capable of success.

### **Treasure Hunter's Pledge:**

As an adult and Treasure Hunters  
I am committed to search  
for all the talents, skills and intelligence  
that exist in all children and youth.  
We believe that all children are capable of success . . .

**NO EXCEPTIONS!**

### **PBIS**

**Respect:** Treat others that way I want to be treated. Follow adult direction.

**Responsible:** Use appropriate language / volume. Place trash in the can. Dress appropriately.

**Safe:** Maintain personal space.  
See/hear something, say something.  
Stay in supervised area.

**Excellence:** be a positive role model.  
Come to school on time.



### **Alcohol and Drug-Free Zone**

Seven Mile, like all schools in the state, is an alcohol and drug-free zone. This includes all events on school property. We will notify the authorities immediately if this law is violated at after-school events.

## Seven Mile Elementary Staff 2023-2024

### **OFFICE STAFF**

COOK-GOSEYUN, Misty – Principal  
TAYLOR, Susana – School Improvement Specialist  
MASSEY, Ty – School Secretary  
ROBERTS, Jessica – Student Data Coordinator  
CLAY, Decora – Community Outreach Advocate  
EVANSTON, Dyani, NCMA

### **KINDER TEACHING STAFF**

HERMOSA, Ofelia  
MADRAGA, Jiezyl  
YUSAY, Mary Grace  
New Teacher

### **1<sup>st</sup> GRADE TEACHING STAFF**

MASSEY, Onalee  
NERI, Eithel  
New Teacher

### **2<sup>nd</sup> GRADE TEACHING STAFF**

BOSE, Elsie  
LICONG, Jenesa  
NUNEZ, Julie  
PELAYO, Mary

### **3<sup>rd</sup> GRADE TEACHING STAFF**

AWITIN, Jaysamae  
BANDOY, Joyce  
LUCERO, Emma  
SALCEDO, Amylynne

### **4<sup>TH</sup> GRADE TEACHING STAFF**

ALCALLAGA, Jeddah  
CLARO, Pretchel  
LOREZO, Ma. Rhona

### **5<sup>th</sup> GRADE TEACHING STAFF**

ALSADO, Norlene  
AWITIN, Adonis  
TOME-BARREDO, Mary Joy

### **SPECIAL EDUCATION STAFF**

GOODE, Lois – PT  
MCCARTHY, Brooke – OT  
VERULA, Psyche – ESS SC class  
TAGALOG, Samantha – ESS  
CARROLL, Misty – Health Aide  
HENRY, Marlissa – Health Aide  
KESSAY, Natasha—Health Aide

### **ACADEMIC SUPPORT STAFF**

EFREN, Meachelle – Computer  
ELEANDO, Mona – Cultural Class  
HENRY, Joshua – PE  
MASSEY, Denise – Library  
New Teacher- STEAM  
ELLISON, Caitlin – Reading Specialist

### **INSTRUCTIONAL SUPPORT STAFF**

COSEN, Rose – Instructional Aide  
KESSAY, Martha - Instructional Aide  
YUSAY, Simeon - Instructional Aide  
ALCHESAY, Jacqueline - Instructional Aide  
DAZEN, Shania—Instructional Aide  
DECLAY, Magel - Instructional Aide

### **ADDITIONAL STAFF**

THOMAS, Josephine – Custodian/Bus Driver  
JOPLIN, Nehemiah—Custodian  
QUINTERO, Virgilee—Custodian  
QUAY, Tashina—Kitchen Manager

### **SUPPORT PROGRAMS**

ABHS Steam/robotics  
ABHS Life Coaches

**Bell Schedule**

**Monday through Thursday**

- 8:45 am First Bell
- 9:00 am Second Bell / Absent
- 12:00 pm Kindergarten Lunch
- 11:00 am 1st Grade Lunch
- 11:00 am 2nd Grade Lunch
- 11:30 am 3rd Grade Lunch
- 11:30 am 4th Grade Lunch
- 12:00 pm 5th Grade Lunch
- 3:45pm Dismissal
- \*3:40pm K,1,2 (GYM)
- \*3:45pm 3,4,5 (Released front of the Bldg.)

**Late Start**

**ONLY LUNCH** will be served,  
**NO BREAKFAST.**

**Lunch Schedule**

- \* **11:00 a.m.—1<sup>st</sup> and 2<sup>nd</sup>**
- \* **11:30 a.m.—3<sup>rd</sup> and 4<sup>th</sup>**
- \* **12:00 p.m.—Kindergarten and 5<sup>th</sup>**

**Snow Days/Late Starts/  
Emergency Early Releases:**

In cases of inclement weather and other emergencies, any decisions will be made district-wide by the superintendent. Snow days, late starts, and emergency early releases will be announced on KNNB and other radio stations. In the case of a late start, school will begin two hours later, so 10:45am instead of 8:45am for elementary schools. Breakfast will not be served.

**Attendance Policy**

**Attendance**

**\*Tribal Truancy Law**

If your child is absent for any reason, bring in a note or call the school. Office staff will determine if it is an excused or unexcused absence based on state law. Good attendance is vital for your child’s education, and the money our district receives from the state to pay for your child’s education. **Poor attendance is in violation of the Tribal Code Resolution No.: 10-2019-203 / Ordinance No.: 295.** Unexcused absences will result in the following actions:

\*Copy of Tribal Resolution No. maybe located at SME Office or at WMAT Tribal Offices.

<b># of Absences</b>	<b>Action</b>
3rd Consecutive absence	Personal contact by teacher, phone calls from school
4th & 5th	Warning notice/home visit /Truancy Letter/phone calls from school
6th	Mandatory parent meeting to explain hearing process
7th and continuing	Prosecution hearing at school/ Notice to Tribal Prosecution Department Social Services Re: Truancy (Additional Tribal agencies notified as needed: Ex. CPS, Police Department, etc.)

## **Attendance Policy**

### **Tardies / Absences**

Children are considered **tardy after 8:45 a.m.**, at **9:00 they are considered absent**. Excessive tardiness hurt a child's education as much as absences. When students come in late, they must check in at the front office to receive a tardy pass and have their time entered in our computer attendance system. Please refer to the chart to know when your child's lateness results in a tardy or an absence. Significant tardies could result in loss of privileges by students and will require teacher/parent conference to determine ways to avoid tardiness in the future. It is the responsibility of the parents/guardians to have children in school during all of the required hours/days.

### **Attendance/Tardy/Check-out:**

Our school schedule and number of instructional minutes are based on state law for each grade level. Excessive early checkouts and late arrivals disrupt classroom learning. Prolonged absences, late arrivals, and early checkouts may result in your child be retained. If your child begins to show a record of being checked out early this can be grounds for a Truancy Letter to be served. See Tribal Truancy Law on page 12. **During Programs, For the Safety of the Students and Staff, Check out will begin after program is over, when students are back in their classrooms.**

### **Parent Pick Up Time**

All student will be released at 3:45 pm for parent pick up at the front entrance to school. Please refrain from pickup prior to this time, unless arrangements have already been made for a change of destination, or there is a genuine emergency.

**(Reminder: All change of destination MUST BE MADE BY 12 O'CLOCK DAILY)**

## Visitor's Policy

For safety of all SME student and staff, we will be a **SECURE/CLOSED CAMPUS**. All parents and visitors must report to the office to sign in and receive a visitor's pass.

## Transportation

Whiteriver Unified School District # 20 Bus Safety Rules

The WUSD Student Discipline Policy will be in effect at bus stops and on all busses!

District Transportation is a **PRIVILEGE** which can be revoked depending on repetitive violations of bus rules.

\*ALL BUS DRIVERS/MONITORS/SCHOOL PERSONNEL MUST BE OBEYED AT ALL TIMES!

### At the bus stops:

- a. Be at the bus stop at least 5 minutes before bus arrival.
- b. All school rules apply at all bus stops.
- c. If you are late and miss the bus GO STRAIGHT HOME!
- d. Stay clear of the bus until it comes to a complete stop.
- e. Drivers/Monitors have the right to assign your seat.
- f. There is **NO** pushing or shoving while getting on/off the bus.
- g. **NO** one will be allowed on the bus if under the influence of alcohol/drugs (the only exception will be if under a doctor's order for a specific medication).
- h. Weapons, drugs/ alcohol or any similar paraphernalia are **PROHIBITED** in the bus.

### While riding the bus:

- a. Students are expected to remain seated at all times while the bus is in motion.
- b. Keep your body parts and objects to yourself and do **NOT** extend them out the window or in aisle.

## **Transportation**

### While riding the bus: (cont.)

- c. Students should always face forward, seated properly.
- d. Keep all speaking voices and other noises at a minimum. (yelling, screaming, shouting will be considered a bus infraction and a safety hazard)
- e. Eating, drinking and gum chewing are **NOT** allowed in the bus. (GLASS CONTAINERS ARE **NOT** ALLOWED)
- f. Pets/animals are **NOT** allowed on the bus.
- g. No objects are to be thrown or otherwise transferred inappropriately inside the bus or out the windows.
- h. Students will respect all parts of the bus by not vandalizing the interior or exterior parts of the bus.
- i. Electronic devices are allowed **only** when used with earphones
- j. Appropriate/acceptable language is observed at all times. (NO BAD WORDS!)

### Before exiting the bus:

- a. Pick up all litter and dispose properly.
- b. Take all belongings with you.
- c. STUDENTS MUST GET OFF AT THEIR REGULAR BUS STOP UNLESS THEY HAVE A BUS MESSAGE FOR CHANGE OF AFTER SCHOOL DESTINATION.
- d. Students are to immediately/safely exit the bus and GO STRAIGHT HOME!

## **Change of Destination**

If your child requires a change of destination, please send a note with your child, or contact the front office **by 12 o'clock every day.**

**Altering the change of destination at the end of the day causes confusion for our students, as well as a disruption of instructional time.**



## School Dress Code

The District encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the education environment, safety, health, and welfare of self and others.

Only tailored shorts and skirts that are hemmed and worn 1 inch above the knee.

Bare midriffs, halter tops, and spaghetti straps less than one inch thick are not acceptable.

Clothing should fit student appropriately, not excessively baggy or inappropriately tight.

Pants will have no holes above the knee that expose skin.

Bare feet are never acceptable. In the interests of student safety, closed toe shoes must be worn at all times. "Heely" shoes (shoes with wheels in heel of shoe, Crocs) are **NOT** to be worn.

Jewelry/chains/necklace/bracelet shall not be worn if it presents a safety hazard to self and/or others.

Profane or defamatory writing on clothing or jewelry is not acceptable.

No bandannas of any color, size, or shape may **NOT** be carried or displayed in any classroom or at any school activity. This also includes simulations or colors (red, royal blue) or anything else representing gang related clothing.

Hats/Hoodies must not be worn in the school, except for properly approved occupational headgear required for special classes.

Gang related, or inappropriate social media, content personalization is not permitted on hats, or any item of clothing.

Obscene language or symbols of drugs, sex or alcohol on clothing are expressly prohibited.

Excessive make up and colorful hair dyes are not allowed as they may disturb the teaching-learning process.

Exceptions for special activities or health considerations may be preapproved by the administrator. Students who volunteer for extracurricular activities, such as athletics, band, chorus. Etc. are subject to standards of dress as defined by the sponsors of such activities.

## **Health Office (Nurse)**

In order for students to be treated, they must have a Medical Release form on file. The nurse will contact parents if children need to go home due to illness. Any medications students take at school must be brought in by an adult and fill out a parent permission form. All medications must be kept in the original labeled container from the pharmacy.

### **Medications:**

Our schools have standing orders for certain medications that can be administered at school. These medications are all medications you can purchase over the counter without a doctor's prescription. At registration, you will either give consent, or not, for our Health Aides to administer these over the counter medications when needed for your student, per our doctor's approved standing orders. Stomach aches cannot be treated with medication at school. This is to prevent masking of symptoms that could be potentially life threatening.

Medication Administration packets need to be completely filled out in order for any medications brought in by a parent/guardian, to be administered at school. The parent's and the doctor's signatures are required for all medications that are brought in by parents/guardians. Our schools have Health Aides, which are either Medical Assistants or Certified Nursing Assistants.

In the state of Arizona, Certified Nursing Assistants are not allowed to administer medications without a provider's authorization, they cannot administer based on the prescription alone. Medical Assistants can administer prescription medications that are in the original container, the prescription on the bottle gives them the ability to administer it at school. The difference between the two is that one is licensed and the other is certified.

### **Illness:**

Students who present to the Health Office with a fever of 99.8 F or higher or who have thrown up will be excluded from school. When a child has an active fever or is actively vomiting, they are considered highly contagious. To prevent the spread of illnesses, the student cannot return to school until they have been fever and vomit free for at least 24 full hours, without the use of fever-reducing medication (Tylenol/Ibuprofen).

### **Breakfast and Lunch**

The Whiteriver Unified School District is under Provision 2 status with the National School Lunch Program. This means that breakfast and lunch are free for all students.

**\*This institution is an equal opportunity provider.**

### **Statewide Nutrition & Wellness Policy**

Students are not allowed to bring sweets or snacks such as gum, Kool-Aid, sunflower seeds, soda, or candy to school. The school abides by the district food service wellness policy; those recommended healthy snacks may be served for approved classroom parties. If you would like to recognize your child on their birthday, gift bags are acceptable. Per state law, K-8 students must follow healthy guidelines. If you would like to provide healthy food or snacks to your child's class to celebrate their birthday, prior arrangements must be made and instruction may not be interrupted. All schools will allow four exempted parties on Halloween, Christmas (before winter break), Valentine's and the end of the school year. These parties do **NOT** need to follow the "Allowable Food & Beverage List". **Home-made/baked goods or items (of any type) are NOT allowed for any event.**

## **Allowable Food & Beverage List**

- Milk/ flavored
- 100% juice
- Water/ flavored water (calorie free)
- Fresh fruit assortment
- 100% fruit snacks
- Vegetable trays
- String cheese/ cheese cubes
- Pretzels
- Low-fat popcorn
- Quesadillas w/ salsa
- Low-fat breakfast/ granola bars
- Trail/cereal mixes
- Peanut butter with apples or celery
- Graham crackers
- Vanilla wafers
- Animal crackers
- Angel food cake
- Pizza w/ low-fat toppings
- Apples with fat-free caramel dip
- Instant pudding made with milk
- Yogurt smoothies
- Yogurt in a tube (try frozen)
- Crackers with cheese
- Yogurt parfaits (yogurt, berries, granola, layered)
- Pizza dippers (pizza toppings and bread on skewer with marinara dip)
- Wraps or sandwiches (turkey, roast beef, ham, tuna, tofu, veggie or chicken salad)

## **District Calendar**

The District Calendar, Policy and other important information can be found in Whiteriver Unified School District 20 website: <https://wusd.us>

## Curriculum

### Reading and Math

Seven Mile Elementary uses the district adopted reading and math curriculum

### Structured English Immersion Program

Students may enter this program if they have a Primary or Home Language Other Than English based on the Home Language Survey parents complete at registration. Students are tested with the Arizona English Language Learner Assessment (AZELLA) in oral, reading, and writing skills. If it shows they are not proficient in English, they are provided with an Individual Language Learner Program and provide support as they acquire both their home and English language.

### Ancillaries

The ancillary program includes Apache Language and Culture, Computer, Library, Physical Education, and STEAM.

## Technology

We are very fortunate to have a variety of technology and a Computer Literacy Teacher. The Computer Lab can accommodate a classroom for direct instruction on how to use a computer, as well as support students in completing research projects. The Computer Lab provides educational opportunities to bring Seven Mile students up to date on technology.

Most classrooms have a smart board, document cameras and projectors, as well as access to desktops and to 1 to 1 laptop student devices for classroom instructional use.

## Testing

Three times a year, K-5<sup>th</sup> grade students take the district benchmark assessment in Reading and Math. In addition, Kindergarten students take one-on-one assessments throughout the school year. In April, students in 3<sup>rd</sup>-5<sup>th</sup> grade will take the designated AZ state test, as well as 5th grade participating in AIMS Science in the latter part of March. The District Assessments for Elementary are AimsWeb Plus and DnA.

## Grading/Assessment System

### Subject Grade:

The subject grade should be based upon pupil mastery of the content. The grade level teacher(s) will establish a reasonable standard for average achievement in each of the subjects. If at any time the teacher is in doubt that this standard is either too high or too low, the teacher should discuss the matter with the principal.

WUSD, SME, will establish a uniform system of grading. This system is based upon requirements. Content of the course shall be set up to be measured by numerical percentages which are then transferred to letter equivalents. The following scale will serve as a guide for the distribution of grades, but reasonable alternative letter grades may be approved at the District Level:

<i><b>WUSD K-3<sup>rd</sup> Grade</b></i>	<i><b>WUSD 4<sup>th</sup> Grade</b></i>	<i><b>WUSD 5<sup>th</sup> Grade</b></i>
<b>A 90-100</b>	<b>A 90-100</b>	<b>A 90-100</b>
<b>B 75-89</b>	<b>B 78-89</b>	<b>B 80-89</b>
<b>C 60-74</b>	<b>C 64-77</b>	<b>C 68-79</b>
<b>D 45-59</b>	<b>D 50-63</b>	<b>D 55-67</b>
<b>F 0-44</b>	<b>F 0-49</b>	<b>F 0-54</b>

### Grading/Assessment System (cont...)

#### Weighting for determining grades:

**60%** - Classwork

**35%** - Formative Assessments

\* DnA

\* Assessment

**5%** - Benchmark Assessments

\*DnA Quarterly, Mid, and Post

\* AIMSWeb mid and post

The following should be observed in implementing a grading system:

- A. The grading system should be consistent within the class for the entire year.
- B. The student should understand the system thoroughly, such as, the content on which the grade for the course depends, the weight attached to various phases of the material, the manner in which the letter grade is devised, and the meaning of the final letter grade which is sent home as a report to the parent.
- C. If a teacher from year to year consistently promotes classes with predominantly high or low scores for the majority of the pupils in each class, then such practice causes parental and student difficulties for the succeeding teacher. If a teacher consistently finds the grades high or low for a large percent of the class, then the teacher should evaluate their established standards of average achievement on grading.
- D. Work habits and conduct are two (2) areas that will be marked individually. Grades on basic subjects must be awarded or upheld based upon disciplinary problems, work habits, or conduct.



## **Report Cards/Progress Report**

### **Report Cards**

Grades will be updated in the online Synergy Portal weekly. Report cards are shared with families quarterly. Parents may also view student progress in the online portal. Report cards are also given to parents each quarter at Parent/Teacher Conferences and sent home with students at the end of the year. Any report cards not picked up are mailed. Report cards will show how well your child meets the state standards in each subject.

The annual report cards will be distributed to parents of pupils enrolled in the school no later than the last day of school of each fiscal year, and a summary of the contents shall be presented at an annual public meeting held at school. Notice shall be given at least two (2) weeks prior to the public meeting, clearly stating the purposes, time, and place.

### **Progress Reports**

Each mid-quarter in the mail, you will receive a progress report on how your child is doing so far academically and behaviorally. If you have any questions, you can contact your child's teacher. It is essential that students' progress in school be fully communicated to their parents.

Each school will report students' progress to the students and to their parents or guardians as appropriate. The reports will be clear, concise, and accurate, and will provide a basis of understanding among teachers, parents, and students for the benefit of the individual students. The Superintendent will develop progress report forms or cards in accordance with this policy.

The following specific requirements are established:

- A. Parents will be informed regularly, and at least four (3) times a year, as to the progress their children are making.
- B. Parents will be alerted and conferred with as soon as possible when a student's performance or attitude becomes unsatisfactory or shows marked or sudden deterioration.

- C. Insofar as possible, distinctions will be made between a student's attitude and academic performance.
- D. At comparable levels, the school will strive for consistency in grading and reporting except as this is appropriate for certain classes or certain students.
- E. When grades are given, school staff members will take particular care to explain to parents the meaning of marks and symbols as they apply to student achievement.
- F. When no grades are given but evaluation is made informally in terms of the student's own progress, such evaluation will be a realistic appraisal of the skills developed by the student.
- G. Reports of progress for students qualified for services under the Individuals with Disabilities Education Act (I.D.E.A.) shall be based on each student's progress in achieving the goals of the school year. Such progress reports shall be provided as directed in the IEP.

Adopted: January 12, 2022

### **Parent—Teacher Conferences**

Not only is this your chance to pick up your child's report card, but it is a great opportunity to meet with your child's teacher, find out how he/she is doing, look at his/her work, and ask questions. Parent—Teacher Conferences are scheduled:

**1st Quarter:** October 2024

**2nd Quarter:** January 2025

**3rd Quarter:** March 2025

You are welcome **to schedule an appointment** with the teacher for a conference at any time.

## Awards and Recognitions

### Monthly

#### **Student of the Month**

Teachers will choose one student each month to be recognized for model behavior. The requirements are:

- Positive attitude and participation in class
- All work completed for all classes and teachers
- No discipline referrals
- Good Attendance or no excessive absences

These students will be featured and celebrated throughout the school year.

### Quarterly

#### **Academic Excellence**

This award is given to students who have marked Highly Proficient in all their academic subjects in the most recent quarter.

**Most Improved-Academics** - This award is given to the student who has shown the most improvement over the quarter.

#### **Attendance**

Perfect Attendance - True to the name of the award itself, there should be a 100% perfect attendance for the entire quarter; no tardies, no early checkouts, and no absences- excuse or unexcused.

Faithful Attendance - This award is given to the students who had not more than 2 absences/tardies in the entire quarter.

### **Citizenship Award**

Citizenship Award is given to students who are recipients of any Academic Excellence award, demonstrating the four (4) pillars behavior, involved in after school sports and/or student council activities, or other community service organization.

### **Class Perfect Attendance**

Classroom with the perfect attendance will receive a brownie point. At the end of the quarter, the class with the greatest number of brownie points will be recognized.

### **Wildcat Recognition Ticket**

Students following any of the Four Pillars (Wildcat Strong Behaviors; Safe, Respect, Responsible, and Excellence) in the different areas will be given wildcat tickets and have a chance to be picked during the draw conducted at the end of the quarter.

### **Year-end**

#### **Principal's Award**

Principal's Award is given to students who have gone above and beyond to be Wildcat Strong throughout the year.

#### **Citizenship Award**

Citizenship Award is given to students who are recipients of any Academic Excellence award, demonstrating four (4) pillars behavior, involved in after school sports and/or student council activities, or other community service organization.

**Academic Excellence**

This award is given to students who have marked Highly Proficient in all their academic subjects in the most recent quarter.

-

**Honor Roll**

This award is given to students who have marked Highly Proficient *and Proficient* in all their academic subjects in the most recent quarter.

**Most Improved**

This award is given to the student who has shown the most improvement over the year.

**Attendance**

Perfect Attendance - True to the name of the award itself, there should be a 100% perfect attendance in the entire quarter/ **FOR THE YEAR**; no tardies, no early checkouts, and no absences- excuse or unexcused.

Faithful Attendance - This award is given to the students who had no more than 2 absences/ tardies in the entire quarter/ **FOR THE YEAR**

## Student Athletes

The child's eligibility to play sports is determine before each game and is based on the following criteria:

### **Good Grades**

Student-Athlete means they are a Student first, being an athlete is a privilege. Academics are the priority.

### **Behavior**

Student-Athletes are peer models and should uphold the highest level of behavior and sportsmanship on and off the court. Coaches and school staff will assist students in learning to control their words and actions so they will be an exceptional student.

### **Attitude**

Attitude plays an important role in sports, both in motivation and performance. By developing a positive attitude, athletes can keep their head in the game.

### **Attendance**

Attendance is key to being successful in school and as an athlete. Game day attendance is mandatory, as is regular practice attendance before games.

### **Attend Meetings**

A student that make a team **MUST** attend meetings with parents/legal guardian before the season.

**FERPA**

We are required by the federal government to let you know about the Family Educational Rights and Privacy Act (FERPA) every year. It involves your rights concerning your children's education records. They are the following:

You can inspect and review educational records maintained by the school.

The school is not required to make copies unless parents are at a great distance and it is impossible to see them in person.

You can request that a school corrects records which you believe to be "inaccurate or misleading". If the school decides not to amend the records, a hearing process would take place.

For schools to release student information, written parent permission is required unless it is to school officials; transfer schools; auditing officials; student financial aid officials; organizations conducting studies for the school; accrediting organizations; "to comply with a judicial order or lawfully issued subpoena"; appropriate officials in health/safety emergencies; and state/local authorities, "pursuant to specific State law."

**Parents' Rights to Know**

All parents of Title I schools have to the right to know the qualifications of their child's teacher(s). We have all SME teachers' qualifications on file in our office and are prepared to review them with you at any time. In addition, all parents of Title I schools have the right to know how their students are doing academically. You can come in anytime and ask to see your child's most recent and past results on classroom tests, District/ SME school-related assessments including Az High Stakes tests AASA.



## Behavior

The district follows a board-adopted district-wide discipline policy. There is one Discipline Matrix for K -2<sup>nd</sup> and another for 3<sup>rd</sup> – 5<sup>th</sup>. Both policies are found on the district website. **Be sure to go over the rules and discipline policy summary with your child.**

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## Weapons Policy

Weapons, or any kind are **NOT** permitted on school premise. An object in one's possession that is used, is attempted to be used, or is commonly used to threaten or inflict bodily harm to another person or destroy property. Weapons also include any object that reasonably appears to another as an item that is being used or that is commonly used to inflict bodily harm on another person or to damage the property of another. Anyone found bringing them during school shall be dealt with in accordance to the District Discipline Matrix.

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## Controlled Substance Policy

Controlled substances include; Alcohol, Tobacco, any narcotic or dangerous drug. Any controlled substance or paraphernalia found in the possession of a student or anywhere on School Property will be confiscated in addition to any discipline imposed according to District Discipline Matrix.

## **Social Media**

In an effort to keep and practice safety in school, Seven Mile Elementary School is practicing ZERO Tolerance to any Social Media Crazes/Challenges done during school hours. Social Media sites include but not limited to Tiktok, Instagram, Facebook, etc... While these Crazes/Challenges are enticing to kids and young individuals, most of them are non-sensical hence labeled INAPPROPRIATE. Anyone found doing them during school hours shall be dealt with in accordance to the District Discipline Matrix.

## **Cellphone Policy**

Seven Mile Elementary School encourages communication between all stakeholders. However, students having possessions of cellphones, apple watches and galaxy watches can be quite disruptive to the students' learning environment. If you would like your child to have one of these items at school, you will need to come into the office and sign an agreement.

## Newsletters

Grade level staff will send home a "Peek at the Week" either weekly or monthly which includes Reading and Math focus for the week(s), spelling & vocabulary words and any other academic focus. Also included is information on specific events and other classroom communication from your child's teachers. School wide notices are sent home whenever needed. Helpful information can also be found at <https://www.wusd.us/page/smes.homepage>

## Picture Day

This year there will be two picture days during the school year; the second is for retakes only a few weeks later. Picture days will be announced well in advance. Checks, money orders, and cash are accepted by the company but it does need to be exact change as the office does not have any money to make change. Information will be sent home for each picture day.

## **PAC**

The Parent Advisory Committee meets once a month or plans an activity to provide information to parents and families. All parents are invited to come and participate. The first organizational meeting will be held at the school in August on the **third Tuesday**. Flyers will be sent home with each student every time a meeting is scheduled. Additionally, we will be aligning some school events with monthly meetings.

## **Board Meetings**

The WUSD Governing Board meets regularly on the second Wednesday of each month. Meetings are open to the public.

## **Parent Volunteers**

You are welcome to visit your children's classroom anytime. However, if you will be coming regularly, you can volunteer by completing a district volunteer application and submitting a tribal rap sheet for board approval. This is all you need to do as long as your child is in that classroom. Others who may wish to volunteer will need fingerprint clearance cards.

We believe that all students are capable of success... NO EXCEPTIONS!



## 24/25 PARENT - STUDENT HANDBOOK CONTRACT

I have read and understand the Parent/Student Handbook for Seven Mile Elementary School.

**This page must be signed and returned to your child's teacher.**

Student's Name: \_\_\_\_\_

(Please Print)

Date \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Additional Permission:

YES \_\_\_ I give permission for my student to appear in pictures taken by Seven Mile Elementary School staff (WUSD) for educational purposes only.

No \_\_\_ I do **NOT** want my child to appear in any SME Pictures.

*For example:*

*Parent newsletters, on campus promotions, informative email to district leadership.*

*Newspaper releases: name and photograph*

*Internet – on WUSD district website: [www.wusd.us](http://www.wusd.us)*

Parent's Signature: \_\_\_\_\_ Date \_\_\_\_\_



**WE ARE WILDCAT STRONG!**