Teacher FAQs

How do I log into the Chromebook?

Open the Chromebook, wait a few seconds and it will turn on. If it doesn't, the power button is the top right button on the keyboard. Type in your child's email address – it is in this format – firstname.lastname (John.Smith) and click Next. Then type in the password, which is pass123

How do I connect the Chromebook to the internet?

Open the Chromebook, wait for a few seconds and it will turn on. The first screen that comes up should be a list of networks that you can connect the Chromebook to. Choose your network or the mobile hotspot provided by the district.

What do I do if I lose Internet connection?

If the Chromebook disconnects from the Internet connection, wait a few moments and a screen will come up asking to connect to the Internet. Choose the correct connection or the hotspot and it will reconnect. You may have to log back into the class or Google Meet.

Do I have an email address? What is it?

All registered students and staff have a district provided email. It is this: firstname.lastname@wusdstudent.us (john.smith@wusdstudent.us). This is the email you will use to communicate with your students in your class. It is also what you log into the Chromebook with so you can use Google Suite.

What is Google Suite?

Google Suite is the set of programs provided by Google for our district. It includes apps like Gmail, Classroom, Docs, Sheets, Slides, Chat, Meet and many others.

Where is Google Suite on my computer or Chromebook?

After you have logged in, using your wusdstudent.us address, there will be an icon in the upper right-hand corner of the page that is a square made up of 9 dots. Click on it and the Google apps menu will come up. The different apps you need will be there.

Do I need a Chromebook to access Google Suite? How do I use my laptop to access Google Suite?

No, you can access Google Suite (your classroom, Google Meet, etc.) from any computer. Open Google Chrome and click on the Sign In button in the upper right-hand corner. Sign in using your firstname.lastname@wusdstudent.us email – NOT your regular school email.

What is Google Meet?

Google Meet is an app to use to set up virtual "face-to-face" meetings with people.

What is Google Classroom?

Google Classroom is an app to use to for a virtual classroom. You can enter your students' names, create, correct, grade assignments – to name just a few of the different aspects. It will be the main platform for your virtual classroom during online learning. It can also be used in a regular classroom setting by creating documents that students can work on individually or collaboratively in the classroom on their own devices.

What is Google Slides?

Google Slides is a presentation tool, very similar to the PowerPoint program. It can be used in much the same way.

What is Google Docs?

Google Docs is a program that allows you to create documents for yourself, but also create documents that can be shared with others so that multiple people can edit the same document at the same time.